



ইস্টার্ন ইন্স্যুরেন্স পিএলসি.  
**EASTERN INSURANCE PLC.**  
*(The Symbol of Comprehensive Security.)*

## NOTICE OF THE 40<sup>th</sup> ANNUAL GENERAL MEETING

Notice is hereby given that the **40<sup>th</sup> ANNUAL GENERAL MEETING OF EASTERN INSURANCE PLC.** will be held on July 14<sup>th</sup> 2026, Tuesday at 11:30 a.m. at virtually by using Digital Platform to transact the following business:

**Agenda:**

1. To receive, consider and adopt the Directors Report and the Audited Financial Statements of the Company and Auditor's Report thereon for the year ended 31 December 2025.
2. To declare Dividend for the year ended 31 December 2025.
3. To elect/re-elect Directors as per Articles of Association of the Company.
4. To elect/re-elect Independent Directors as per Corporate Governance Code-2018.
5. To appoint Statutory Auditors for the year 2026 and fix up their remuneration.
6. To appoint Compliance Auditor for the BSEC Corporate Governance Code for the year 2026 and fix up their remuneration.
7. To appoint Compliance Auditor for the IDRA Corporate Governance Guidelines for the year 2026 and fix up their remuneration.

By order of the Board of Directors



Dated. Dhaka  
The 11<sup>th</sup> May, 2026

  
(Kazi Farhana)  
Company Secretary

**Notes:**

- i) The 'Record Date' is fixed on Tuesday, the 16<sup>th</sup> June, 2026. The Shareholders whose names will appear in the Share Register of the Company (Certificate & Depository) at the close of business on the record date, will be eligible to attend the meeting and dividend.
- ii) Pursuant to the Bangladesh Securities and Exchange Commission's Order No. SEC/SRMIC/94-231/25 dated July 08, 2020, BSEC/CMRRCD/2009-193/08 dated March 10, 2021 and SEC/SRMIC/94-231/91 dated March 31, 2021 the AGM will be digital/online platform.
- iii) For login to the system, the Members need to put their 16-digit Beneficial Owner (BO) ID number and other credentials as proof of their identity by visiting the link: <https://easternins2026.digitalagmbd.net>  
The Members are requested to submit their questions/comments through the link or e-mail or by mail before commencement of the AGM for reasons of convenience.
- iv) Members can cast their vote through online (real time) or e-voting starting from 24 hours before the AGM and voting option will remain open till the closures of AGM.
- v) The Members are encouraged to login to the system prior to the meeting at 11:00 a.m. on 14<sup>th</sup> July 2026 (Tuesday). The webcast will start 11:30 a.m. Notice of 40<sup>th</sup> AGM, the link and detail login process of the virtual AGM will be sent through e-mail to the respective shareholders email ID. It is also available in the company's website on [www.eiclb.com](http://www.eiclb.com)
- vi) Pursuant to the Bangladesh Securities and Exchange Commission (BSEC) Notification No. BSEC/CMRRCD/2006-158 /208/Admin/81 dated 20<sup>th</sup> June 2018 soft copy of the Annual Report-2025 will be sent to the e-mail addresses of the members available in their Beneficial Owner (BO) accounts maintained with the Depository. These are also available in the Company's website on [www.eiclb.com](http://www.eiclb.com)
- vii) A Member entitled to attend and vote at the meeting may appoint another person as his/her proxy to attend and vote on his/her behalf. The Proxy form duly stamped must be deposited at the Company's Registered office not later than 72 (Seventy Two) hours before the time scheduled for the meeting.
- viii) As per BSEC's notification No. SEC/CMRRCD/2009-154 dated 24<sup>th</sup> October, 2013, "No Benefit in cash or kind other than in the form of cash dividend or stock dividend, shall be paid to the holders of equity securities" and
- ix) We would like to request to our respected shareholders to update their, E-TIN numbers (12 digits) with their respective DP (Depository Participant) before Record Date.

